



July 16, 2025

**East Otter Tail Soil and Water Conservation District
Regular Monthly Board Meeting to be held at 7:30 a.m.
801 Jenny Ave SW, Perham MN 56573**

Agenda

1. Call meeting to order by Chairperson Lyle Dittmann
2. Adopt Agenda
3. Approve previous month's Board Meeting Minutes
4. Treasurer's Report
 - CD renewals
5. Bills Paid and Payable
6. Cost-Share
7. District Manager's Report
8. District Conservationist's Report
9. County Commissioner's Report
10. Other Agency Reports

Old Business

11. TSA Update
12. Storage Building

New Business

13. Meetings and Trainings
14. Public Comments
15. Adjourn



Date	Meeting
7/16/2025	EOT SWCD Board Meeting
7/21/2025	Wadena SWCD Board Meeting
7/25/2025	EOT (office) Nitrate Clinic 10am – 2pm
7/29-31/2025	Soil Health Tour
8/18/2025	Wadena SWCD Board Meeting
8/20/2025	EOT SWCD Board Meeting
8/22/2025	Menahga City Hall Nitrate Clinic 10 am – 2 pm



MINUTES FROM JUNE 18, 2025, BOARD MEETING

The meeting was called to order by Chair Lyle Dittmann at 7:30 a.m.

Members Present: Chairperson: Lyle Dittmann
Vice Chair: Steve Inwards
Treasurer: Bruce Albright
Public Relations: Wayne Enger

Members Absent: Secretary: Terry Greenwaldt

Others Present: County Commissioner: Dan Bucholz
BWSR Board Conservationist: Pete Waller
NRCS District Conservationist: Troy Baumgart
District Manager: Darren Newville
Ass't District Manager: Anne Oldakowski
Administrative Assistant: Chantal Tougas

Agenda: Motion made by Wayne Enger, second by Steve Inwards to adopt the agenda as presented. Opposed: none, motion carried.

Board Meeting Minutes: Motion made by Bruce Albright, second by Steve Inwards to approve the previous Board Meeting Minutes as presented. Opposed: none, motion carried.

Treasurer's Report: Motion made by Steve Inwards, seconded by Wayne Enger, to approve the Treasurer's Report as presented, subject to audit. Opposed: none, motion carried. Motion made by Wayne Enger, second by Steve Inwards to cash out the CD that matured on June 16, 2025, and return it to the savings account. Opposed: none, motion carried.

Bills Paid & Bills Payable: Motion made by Bruce Albright, second by Wayne Enger, to approve the Bills Paid and Bills Payable as presented. Opposed: none, motion carried.

COST SHARE

RED EYE C22-7830 (2.0)

6-C22-7830-09 Jennifer Maertens; Girard Township, section 11; is requesting cost share assistance for a forest management plan for 123 acres. The estimated cost is \$2,295.00 with cost share of \$573.75 or 25%, whichever is less. Motion made by Steve Inwards, second by Wayne Enger to approve. Opposed none: motion carried.



MULTIPLE GRANTS

P23-1461-09 Paul Seedorf; Perham Township, Section 8; is requesting cost share assistance for an irrigation sprinkler system. The total estimated cost of the project is \$ 7,878.64 with cost share of \$5,908.98 or 75% whichever is less. Motion made by Wayne Enger, second by Steve Inwards to approve. Opposed: none, motion carried.

P23-1461-10 Paul Seedorf; Perham Township, Section 8; is requesting cost share assistance for irrigation water management for one year. The total flat rate for cost share is \$500 for the year. Motion made by Steve Inwards, second by Wayne Enger to approve. Opposed: none, motion carried.

6-C23-4546-35 Paul Seedorf; Perham Township, Section 8; is requesting cost share assistance for irrigation water management for two years. The total flat rate for cost share is \$500 per year, with a total of \$1,000. The second year will be coming from the OT WBIF 2.0 grant C23-0116. Motion made by Bruce Albright, second by Steve Inwards to approve. Opposed: none, motion carried.

District Manager's Report: Presented by Darren Newville.

District Conservationist's Report: Presented by Troy Baumgart.

County Commissioner's Report:

- Becker County no longer has a Veteran's Service Office, due to lack of workers. Otter Tail County has been servicing that area, however, they are not receiving funding for those services.
- Legislative: Two EMS bills have been signed.
- At the Little Pine Lake Association meeting last weekend, the culvert, which has been a hot topic for quite a few years, was discussed. The DNR, who were in attendance, will have a public hearing in August to announce their plan for the culvert.
- A bypass lane will be constructed at the intersection of County Hwy 8 & 450th. This is the road that goes to the Perham Golf Course.
- A street light will be installed at the intersection of County Hwy 14 and MN-78.

Other Agency Reports: Pete Waller – BWSR gave a legislative update.

Bruce Juntunen – Wadena SWCD Supervisor: Attended the Area meeting where 7 resolutions were presented. The tree program went well this year. The DNR trees looked good this year.

Lyle Dittmann: Attended the Area meeting. This was the best attended meeting ever. A shorter meeting may have helped that. 3 resolutions were presented and will be passed on to the State committee.

Old Business

TSA Update: nothing to report currently. Next meeting will be in July.

Storage Building: The contract has been executed, and down payment has been made. Construction is scheduled to start after the fair and completed within 2-3 weeks.



New Business

Meetings and Trainings:

- MACAI Short Course • \$250 registration + lodging. Motion made by Wayne Enger, second by Steve Inwards to approve. Opposed: none, motion carried.
- Wetland Plant ID • \$90 registration. Motion made by Steve Inwards, second by Wayne Enger to approve. Opposed: none, motion carried.
- Classifying Wetlands • \$90 registration. Motion made by Wayne Enger, second by Steve Inwards to approve. Opposed: none, motion carried.
- Stewardship Summit • \$275 registration. Motion made by Steve Inwards, second by Wayne Enger to approve those attending. Opposed: none, motion carried.

Fixed Assets: Motion made by Steve Inwards, second by Bruce Albright to increase the fixed asset threshold from \$1,000 to \$5,000 retroactive to January 1, 2025 per our Auditors recommendation. Opposed: none, motion carried.

Sick Leave Policy: Motion made by Bruce Albright, second by Steve Inwards to approve the presented sick leave policy. Opposed: none, motion carried. *Note: Commissioner Bucholz recommended running this policy by the County Attorney.*

Window Cleaning Quote: Motion made by Bruce Albright, second by Wayne Enger to accept a quote from Brite Way Window Cleaning to clean the building windows inside and out. Opposed: none, motion carried.

Public Comments: None

Adjourn: Meeting was adjourned at 8:55 a.m.